

# Color Spot SCADA Upgrades Project CO-00657

**Eric Eckols, P.E.**

Project Engineer II, Operations Support

**Roxanne Lockhart**

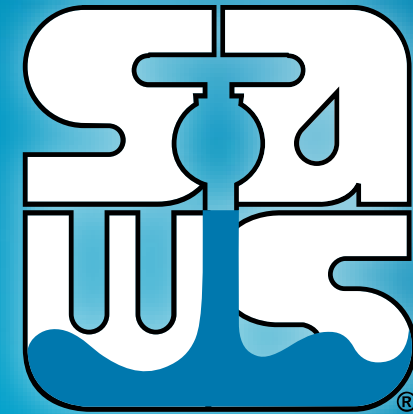
Contract Administrator

**Susan Rodriguez**

Interim SMWB Program Manager

**Ted Stawasz, P.E.**

Design Consultant, STV Inc.



**San  
Antonio  
Water  
System**

Non-Mandatory Pre-Bid Meeting

October 12, 2023

MAKING SAN ANTONIO  
**WATERFUL**

The 'Waterful' logo features the word 'WATERFUL' in a bold, white, sans-serif font. A small, white, stylized glass of water is positioned between the 'F' and 'L'. The logo is set against a background of a cross-section of the ground showing blue pipes and green grass.

# WebEx Reminders

Attendees shall:

- Stay muted during the entire presentation
- Sign-In using the chat
  - Name, Company, Email Address
- Ask questions at any time during the presentation utilizing the Chat.
  - Questions will be addressed at the end of the presentation
  - Select “Everyone” from the drop down
- Audio only attendees may follow along on the presentation posted to the SAWS solicitation website

# Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an addendum.

# Agenda

- General Information
- Non-Mandatory Site Visit
- SMWB Requirements
- Contract Solicitations Website
- Solicitation Schedule
- Contract Requirements
- Bid Packet Preparation
- Bid Opening Procedures
- Communication Restrictions
- Contact Information
- Project Location
- Project Overview
- Special Inspections
- Special Conditions
- Allowances
- Questions

# General Information

- This is a non-mandatory pre-bid meeting
- This presentation has been posted and the attendance sheet will be posted to the SAWS website at the end of this meeting
- Construction services being procured through Invitation for Bids (low bid) under Chapter 2269 of the Texas Government Code
- A Geotechnical Report is available on the SAWS website with a signed disclaimer form
- Key Project Information:
  - Estimated Budget: \$450,000.00
  - Duration: 270 Calendar days

# Non-Mandatory Site Visit

- There will be a Non-Mandatory site visit at 11:00 AM October 12, 2023.
- Meet at 6725 Agua Pura, Von Ormy, Texas 78703
- Due to the condition of the road leading to the site, access to the site will only be given to contractors driving a truck/SUV
- Site visit duration is expected to be no more than one (1) hour
- No Q&A during the site visit, but contractors may take videos, photos and notes.
- No PPE is required for this site visit.
- Questions should be submitted in writing via email to [Roxanne.Lockhart@saws.org](mailto:Roxanne.Lockhart@saws.org) and will be addressed via an Addendum
- Attendees will be escorted by SAWS personnel and should not stray

# Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	13%

The aspirational SMWB goal is 13% of your total bid price

# Minimum Qualifications for SMWB recognition:

- South Central Texas Regional Certification Agency
  - Must be SBE-Certified (including MBEs and WBEs), or,
  - Texas Historically Underutilized Business “HUB” Program
- Local Office or Local Equipment Yard
  - Bexar, Comal, Guadalupe, Hays, Kendall, Travis, and Williamson counties



# Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 13% SMWB goal mandatory?**

A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

- **Q: What if I am having trouble finding SMWB subcontractors?**

A: The SCTRCA has a search portal at [www.sctrca.org](http://www.sctrca.org). Please make sure to include SAWS-specific parameters in your search. Contact Susan Rodriguez at [Susan.Rodriguez@saws.org](mailto:Susan.Rodriguez@saws.org) if assistance is needed.

- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**

A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**

A: All subcontractors need to be included in the GFEP, including non-SMWBs.

- **Q: What if I have questions about the GFEP?**

A: Please contact the Interim SMWB Program Manager at 210-233-3070, or at [Susan.Rodriguez@saws.org](mailto:Susan.Rodriguez@saws.org). GFEP questions can be asked at any time before the submittal is due.

# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>



The screenshot displays the homepage of the San Antonio Water System's Subcontractor Payment & Utilization Reporting System. The header features the San Antonio Water System logo on the left, the text "OUR MAIN SITE" in the center, and a "CONTACT SUPPORT" button on the right. The main content area has a blue background with a photograph of industrial water treatment equipment. The title "Subcontractor Payment & Utilization Reporting System" is prominently displayed in white, with a "Log In" button below it. Below the main content, there are three columns of links: "System Training" (Learn how to fully utilize our system with a live trainer), "About the System" (Learn more about this system and how it works today), and "Account Access" (Lookup Vendor accounts or reset user passwords). Each column has a corresponding orange button: "Training", "Information for Vendors", "Account Lookup", and "Forgot Password". At the bottom, a footer states: "The Subcontractor Payment & Utilization Reporting System is powered by B2Gnow Software © Copyright 2018."

# Contract Solicitations Website

- To locate the Contract Solicitations, go to the SAWS website at [www.saws.org](http://www.saws.org), click on the drop-down menu for Resources, and select Business Center, then Contract Solicitations
- Highly recommend all firms be [registered](#) and to subscribe to each project to ensure access to the latest project information
- Choose the specific project by selecting “More”
- The following buttons are located under the advertisement:
  - Notify Me – Subscribe
  - Plan Holder’s List – View List
  - Downloads
    - Specifications
    - Addendums
    - Plans
    - Engineering Reports

# Solicitation Schedule

<b>MILESTONE</b>	<b>DATE / TIME</b>
<b>Non-Mandatory Site Visit</b>	October 12, 2023 at 11:00 AM (CDT)
<b>Questions Due</b>	October 16, 2023 at 2:00 PM (CDT)
<b>Answers Posted</b>	October 23, 2023 at 2:00 PM (CDT)
<b>FTP Request Deadline</b>	October 30, 2023 at 1:00 PM (CDT)
<b>Bids Due</b>	October 31, 2023 at 1:00 PM (CDT)
<b>Lowest Responsible Bidder Notified</b>	November 2023
<b>Board Award</b>	December 5, 2023
<b>Estimated NTP</b>	February 1, 2024

# Contract Requirements

## Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Certified payroll to be submitted on weekly basis beginning on the start date indicated on the Notice to Proceed, even in non-performing weeks
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments, as well as release of retainage at the end of the project
- Payroll records are subject to review
- Site visits are random and unannounced
- Interviews will be conducted and will be private & confidential
- All apprenticeship programs will need to be approved by Department of Labor prior to starting work

# Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
  - **Installation Floater** is required in lieu of Builder's Risk
- Contractor's insurance must be compliant on all other SAWWS projects
- SAWWS will request insurance certificate prior to Board award to ensure insurance compliance and to assist in expediting execution of the contract
- Contractor must ensure insurance is compliant for the duration of the contract, including providing renewal certificates. Failure to maintain compliance could result in the contractor being removed from the job site until the issue is resolved.

# Contract Requirements

## Supplemental Conditions

- Contractor shall perform the work with its own organization on at least **40%** of the total original contract price which should be indicated on the Good Faith Effort Plan.

1.

Prime Contractor's Percentage of Participation (may not be less than 40%): (Ex: <u>56%</u> is the total value of the contract.)				<u>          </u> %
Legal Name of Subcontractor/Supplier (including "doing business as", if applicable).	Address of Office Location to Perform Project Work or Provide Supplies. (Only Local firms will be counted for SMWB credit):	Scope of Work/Supplies to be Performed/Provided by Firm:	Estimated Contract (dollar) Amount on this Project:	Certification Type & Agency. (Only SCTRCA or HUB certifications are recognized):

- Liquidated damages will be assessed at **\$267.00 per day**

# Bid Packet Preparation

- Only limited items are required with the initial bid packet
  - List of Bid Items
  - Bid Packet Checklist
  - Signed Bid Proposal Signature Page with:
    - Acknowledgement of all addendums
    - Executive Order
  - Signed Proposal Certification
  - Bid Bond
  - Good Faith Effort Plan



# Bid Packet Preparation

## Apparent Low Bidder

- Notified by SAWWS within 24 hours of Bid Opening to provide the following:
  - Conflict of Interest Questionnaire - Form CIQ
  - Proof of Insurability
  - Company Information Packet
  - Statement regarding ability to complete the project
  - W-9
  - Statement of Bidder's Experience
  - Detailed baseline schedule (Use NTP of February 1, 2024)
- \* And, if bid was submitted electronically without a Bid Bond:
  - Cashier's Check or Certified Check

# Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
- Double check all mathematical calculations and verify all extensions
- Ensure Mobilization & Demobilization Line Item does not exceed the percentage allowed
- Addendums are acknowledged on the Bid Proposal
  - Check the SAWS website regularly for addendum postings
  - It is possible to have multiple addendums
  - Known changes for addendums:
    - Response to questions submitted
    - Updated Wage Decisions

# Bid Packet Preparation

## Statement of Bidders Experience

- Bidder shall ensure that the three (3) projects submitted on the Statement of Bidder's Experience forms:
  - A-1 Construction of SCADA and Electrical Upgrades, Coordination with electrical power, instrumentation, controls, and SCADA subcontractors, Demolition of facility equipment.
  - A-2 Construction consisting of piping, valves and flow meters, Coordination with electrical power, instrumentation, and controls subcontractors.
  - A-3 Construction consisting of excavation, concrete foundations, site grading and fencing.
  - Completed by the Bidder
  - Completed within the last 10 years
- Verified up-to-date contact information for the Owner reference
- Failure to complete the form properly may result in the bid being found non-responsive

# Bid Opening Procedures

- Bids will be submitted using SAWWS' electronic bid opening procedures.
- Submission of electronic bids preferred using SAWWS secure FTP site.
  - Submit a request via email at least 24 hours before bid opening
- Or, Bidders may drop off a hard copy bid. Only required items.
  - Drop box is located at 2800 US Hwy 281 N, Customer Service Tower
    - Enter the first set of glass double doors
    - Insert into the black drop box on the wall on the left-hand side
- Late bids will not be accepted and will be returned unopened.
- Bid Opening will be handled via WebEx only; link found in the Invitation to Bidders.

# Communication Restrictions

Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders

# Contact Information

Contact Name	Title	Telephone Number	Email address
Roxanne Lockhart	Senior Contract Administrator	210-233-3095	<a href="mailto:Roxanne.Lockhart@saws.org">Roxanne.Lockhart@saws.org</a>
Susan Rodriquez	Interim SMWB Program Manager	210-233-3070	<a href="mailto:Susan.Rodriquez@saws.org">Susan.Rodriquez@saws.org</a>

# Pump Station Operability

- Pump Station must not lose operability for more than two (2) days.

# Project Scope

- Remove existing flow meter and piping
- Install new concrete foundation, piping and flow meter
- Improvements to SCADA system
- New SCADA antenna
- Site work: Fencing and bollards





# Questions

- Questions are due no later than October 16, 2023 by 2:00 PM (CDT)
- All questions should be sent in writing to Roxanne Lockhart by email [Roxanne.Lockhart@saws.org](mailto:Roxanne.Lockhart@saws.org)
- Please identify the project by its associated solicitation number. (CO-00657)

# QUESTIONS?

# Color Spot SCADA Upgrades Project CO-00657

**Eric Eckols, P.E.**

Project Engineer II, Operations Support

**Roxanne Lockhart**

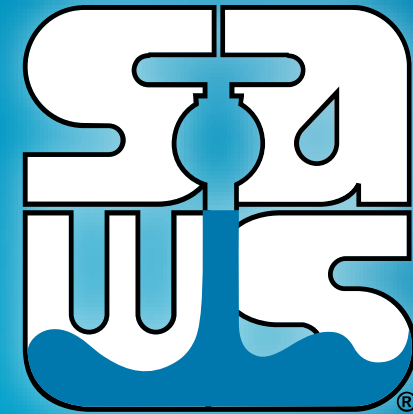
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